



The Academy 2019

Open call for content volunteer

We are looking for you!

Get ready to live an amazing experience with almost 200 participants from all over Europe!

We need a content volunteer for the planning team of The Academy 2019!

What do you need to be a support content volunteer?

- Be volunteer of a Member Organisation of WAGGGS;
- **Have an IC approval to fill the role**
- Have previous experience(s) with Academy;
- Be able to communicate effectively in English; good to have French;
- Have previous experience with organising training activities;
- Represent and appreciate the diversity of the Europe Region WAGGGS;
- Be able to think strategically
- Be committed to accomplish the tasks agreed with the rest of the Support Team (a sample of tasks is listed below);
- Be available for online contacts and agreed internet meetings;
- If possible and strongly encouraged to **be present at the first preparatory meeting. The meeting will take place 7-9th June in Slovenia.**
- Being present at the event itself is required for the Support Content Manager

Are you interested? Send us an e-mail to eirini.kappou@waggggs.org by **29/3/2019**

Want to know more? Check below!

Event description

The Academy concept dates back to the Plato's school of philosophy in the 4th century B.C. and it was based on the idea of an institution for higher learning, research, or honorary membership. To fill its mission, this event is meant to provide an integrated solution to training and sharing experiences in many aspects of Guiding and Scouting through a holistic approach to development, concentrating on key aspects of the regional plans/strategies of both WAGGGS and WOSM European regions.

The Academy is a structured event responding to a set of common topics and guidelines that mostly represent the work of the regions and is supported by the working principles and methods usually used in Guiding and Scouting. In this way it reflects both WAGGGS European Strategic Plan and WOSM Scout Plan and also the Memorandum of Understanding between the two organisations on a European level. It also highlights the most relevant initiatives, projects, and networks developed by European MO's and NSOs . This means that the Academy is also the place for WAGGGS and WOSM to present to a wider audience the best practices and tools developed by Mo's and NSOs during the previous years.

This year's Academy will take place in Bled, Slovenia, between **2nd November - 7th of November 2019**.

WAGGGS is looking for **1 volunteer** that will integrate in the Support Team as:

- Support Content Manager

All the Support Team members will be identified in terms of the expertise or skills that are needed to complete each of the main tasks and achieve the goals of the event. Support Team members may be helped by other volunteers and staff in tasks related to the Academy.

The Support Team of the event will consist of members, representing different WAGGGS Europe Region Member Organisations and WOSM European Region National Scout Organisations, gender, age, origin, experience and competences. The team includes a Coordinator of the event, staff members, Content Managers representing WAGGGS and WOSM respectively, and other volunteers working on different aspects of the event as programme, logistics, communications etc.

The Support Team will have regular internet conference calls that will be based on the process of preparation of the Academy. In order for a more efficient preparation of the Academy the Support Team will have a preparatory meeting of 1.5 days (not including travel time).

Role of the Support Content Manager

The WAGGGS Support Content Manager will represent the Europe Region WAGGGS and support the Programme coordinator in the preparation, delivery and reporting phases of The Academy 2019, and not their national organization, even though we encourage you to bring your specific knowledge and expertise gained nationally. Therefore the Support Team members will inform themselves and act accordingly with WAGGGS policies and strategy and respect the confidentiality where required, in their work with WAGGGS.

General tasks of the Support Content Manager:

- Ensure that the overall shape of the event reflects the general and wider objectives of the event and WAGGGS values, principles and strategy;
- Input and agree on the general schedule for the preparation of the event, implementation and follow-up;
- Support the Content Manager in selection of session proposals based on WAGGGS European Strategic Plan and WOSM Scout Plan
- Support the development of the programme of the event, define and brief facilitators needed to lead sessions and support content coordination preparations for the programme;
- Work in close collaboration with and support the work of the Programme coordinator
- Engage in timely communication with the Programme Coordinator;
- Support the facilitators of the event in the development of their sessions, ensuring that they are relevant to WAGGGS priorities;
- Input on the development of the sessions of the event ensuring that the sessions respond to the needs of MOs and NSOs as addressed in previous events and consultations;
- Conduct and document efficient evaluation of the event, allowing Europe Region WAGGGS to report on objectives and progress towards outcomes;
- Attend and report on specific sessions, as agreed in advance with the team;
- Work in close collaboration with WOSM and the host team
- To act as Ambassadors for Europe Region WAGGGS at all times, ensuring key agreed messages are delivered.

Expected Commitment

The Support Team is expected to co-operate mainly through long-distance communication tools (e-mail, Skype, zoom, phone) during the following months, including follow-up stage of the event. The team will work

according to a working schedule agreed upon within the team members. It is to be noted that being a part of the team requires a considerable time commitment (please see above for the specific dates that presence is expected).

What we offer

- A learning experience in a motivated and dynamic environment;
- Collaboration with other volunteers and experts in a multicultural environment;
- New contacts with dynamic and excited volunteers from MOs and NSOs all around Europe;
- A unique opportunity to learn more about WAGGGS and WOSM and the opportunities offered through an international event;
- A reference outlining contribution made, achievements and any skills developed through WAGGGS if needed;
- Travel and accommodation costs to attend both the planning team meeting and the event in Slovenia
- ...and yes, also a lot of fun!

➔ Please note that selection will be done on a rolling basis

Disclaimer

Please consider that we may decide to video-tape some sessions, or use the photos taken during the session for promotion/visibility purposes. If you are not comfortable with this, please let us know.



Practical information

All duly justified costs – in line with WAGGGS Volunteers Travel Policy – related to the preparatory teamwork and their participation in the event will be covered from the project budget, based on the presentation of required supporting documentation.

The candidates should apply by **sending a short statement of interest and previous experience (confirming the availability to attend all meetings) and suitability to eirini.kappou@waggs.org by 29/3/2019**

If you have any doubts, questions or need encouragement, please do not hesitate to contact the Europe Office at Eirini.kappou@waggs.org or at phone number +32 (0) 028932429

Looking forward to hearing from you!