



SCOUTS[®]
Creating a Better World

World Organization of the Scout Movement
Organisation Mondiale du Mouvement Scout
Всемирная Организация Скаутского Движения
Organización Mundial del Movimiento Scout
المنظمة العالمية للحركة الكشفية

Regional Scout Committee, European Region Comité Européen du Scoutisme, Région Européenne

World Scout Bureau Europe Support Centres Geneva and Brussels

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3 October 2016

Open call recruitment – Regional Treasurer

Dear friends

We are pleased to open a call to recruit a Regional Treasurer to complete the members of the legal entity under which we operate, the World Scout Bureau – European Regional Office (WSB-ERO) which comprises the elected members of the European Scout Committee who are supported by two ex-officio, non-voting members, the Regional Director and the Regional Treasurer.

The role of the Regional Treasurer is an important one, overseeing the financial affairs of the Region, advising the Regional Committee, supporting the World Treasurer and working directly with the relevant staff at regional level to ensure the application and implementation of all agreed financial procedures and regulations.

The Regional Treasurer attends all regular meetings of the Regional Scout Committee, reporting and advising. The successful candidate also may visit the two Regional Support Centres in Geneva and Brussels to support regional staff in their financial duties.

The Regional Treasurer will be directly supported by the Regional Director and the Executive in charge of Administration and Finance, as well as through a Finance Support Group which will be recruited in conjunction with the Region HR Team.

The attached Role Description gives a brief outline and candidates should use this as a prompt to write a letter of motivation in applying for this role. The letter may also contain an overview of the service previously offered to Scouting, in which roles, where and for how long. However, financial acumen is clearly the primary case under consideration.

The successful candidate will have a successful background in financial management, investment and compliance legislation, can work with professionals and volunteers and will be accessible and transparent in ways of working. A working knowledge of English is essential and knowledge of French will be an advantage.

The minimum time requirement will involve 5 weekends per year as well as working to support staff with budget building, the annual audit and dealing with the management letter of the audit. Much of the regular contact will be by electronic means.

Please write the letter of motivation and add a copy of your CV and submit no later than 9 November 2016. Shortlisted candidates will be interviewed by skype or telephone before 30 November 2016 and if necessary the top two candidates may be called for face-to-face interview.

It is hoped that a selection can be made before 31 December 2016 and that the new Treasurer will be able to be supported by the outgoing Treasurer to take office in February 2017.

To:

Principal NSO/NSA contacts and
International Commissioners in
the European Scout Region


Should you have any queries regarding this role, please contact, in the first instance, the Regional Director at dmckee@scout.org who may provide alternative contacts with whom to discuss the role.

We are looking forward to receiving your letter of motivation, your CV and two possible referees with whom we may consult.

Yours sincerely



Dr Kevin Camilleri
Regional Chairperson



David McKee
Regional Director

Annexes:

Annex 1 - Treasurer – Role description

Annex 2 - Finance Support Group Terms of Reference