



Invitation

International Commissioners' Forum

15 - 17 January 2016, Gdansk, Poland

Aim of the Forum

The aim of the forum is to provide a venue for International Commissioners to share and gain information on the important roles they play in the life of their associations.

Objectives

For a new IC:

- To understand what the Regions and other NSOs/MOs expect from ICs
- To understand more about the Regions
- To exchange experiences
- To learn from other, more experienced, ICs
- To get to know other ICs and start forming a network
- To get an introduction into the European Conferences
- To get an idea about the things which are important for experienced ICs (see below)

For an experienced IC:

- To broaden their network
- To share best practices on:
 - how to introduce topics from the Regions/World level into the NSO/MO
 - how to introduce international topics into the programme of the NSO/MO
 - how to organise international work (how to work with an international team, how to divide the work etc.)
 - how to prepare units going abroad etc.
- To take an active role in the work of the Regions (by inputting preparations for the conferences, evaluating work done)
- To be aware of the political issues in the Regions and at World level and to actively contribute to policy and representation issues

For the Regions:

- To get feedback from the ICs
- To involve ICs in the work of the Regions
- To “promote” the Regions, their work and joint work
- To consult on the current regional plans and future developments

Participants profile

- International Commissioners
- Members of International Teams (with the agreement of the relevant International Commissioner)
- Able to communicate well in English

Dates

The forum will be held from 15 -17 January. Participants should arrive in time to start the programme at 09.00 on Friday January 15. Accommodation will be arranged from Thursday till Sunday inclusive and meals will commence with breakfast on Friday.

Departures should be planned for after 12.30 on Sunday 17 January.

Additional meeting on the 14th

On Thursday 14 January an additional WAGGGS only day will be organized by WAGGGS. The main topic that will be discussed will be related to the direction that WAGGGS is moving in - which includes the strategy of the Europe Region, value proposition work, Growth and more. This is an interesting opportunity for all WAGGGS IC's to be part of this discussion also in preparation for the Europe Region Conference to be held in June 2016. More specific details on the extra WAGGGS day will be sent at a later stage. Participants should arrive in time to start the programme at 9:00 on Thursday the 14th of January.



Venue

The forum will be held at the [European Solidarnosc Center](#) and participants will be accommodated at the [Scandic Hotel](#), located in the centre of Gdansk.

The standard forum fee is based on two people sharing a room. However it is possible to request a single room at additional cost.

The venue provides free wireless internet access.

Language

The forum will be held in English.

Working methods

Guiding and Scouting methods will be used during the forum. This includes learning by doing, working in small groups, exercises, plenary and informal discussion.

There will be ample opportunities for informal networking.

Participants are encouraged to actively participate in offering a topic to share with others. Additional information on the programme will be provided in further communications.

Programme

The Planning and Host Team is in the process of preparing an interesting and relevant programme to stimulate international understanding, policy discussions, sharing projects etc. Active participation by everyone is encouraged and already participants, MOs and NSOs are encouraged to contact the team to provide projects to be shared, best practices to be explored, and learning to be shared.

Communication

The Planning Team will regularly communicate with International Commissioners and participants through europak-online.net. More details about the programme and the logistics will be provided at the end of October. <http://www.europak-online.net/event/international-commissioners-forum/>

Participation fee

The forum is a self-financed event. Participants who have difficulties with the fee and travelling costs should contact either Regional Office to request information on the possibility of financial assistance from the Regions.

The participation fee relates to the kind of accommodation required and to the duration of the stay, with a standard fee based on two people sharing a room arriving on the 14th of January and leaving on the 17th.

Standard participation fee (a bed in twin room): **275 Euros.**

Standard, in double room	Check in on the 14 th – check out on the 17 th	275€
In single room	Check in on the 14 th – check out on the 17 th	375€
1 day more	Check in on the 13 th – Check out on the 17 th	355€
1 day more, single	Check in on the 13 th – Check out on the 17 th	475€

Applications submitted after the deadline (30 November) will be subject of an additional charge of 50 Euros.

No application will be accepted after 15 December.

Fees will be invoiced directly to the participants' Associations.

Visa

The participants are responsible for organising their travel and obtaining a visa if necessary. Please be aware, that it may take up to six weeks to obtain a visa.

Application

Application should be submitted on the online registration form to be found at: <https://www.surveymonkey.com/r/6RGFC8Y> No later than 30 November.

As a poor alternative, forms may be submitted by email to events@europe.wagggsworld.com

Please do not book travel until you participation is confirmed by the organisers.

Additional information

If you need any further information please contact Manuela Capraro, on manuela@europe.wagggsworld.org

Planning Team

Sharon O'Neill Libreri - **Europe Committee WAGGGS**

Christos Hatzidiamandis - **European Scout Committee**

Gabriella Heller – **Former International Commissioner WAGGGS, Hungarian Girl Guides**

Claude Frantzen- **Former International Commissioner WOSM, LGS, Luxembourg**

Sarah Wong - **WAGGGS Regional Director - Europe Region**

David McKee – **Regional Director, WOSM - European Regional Office**

Raül Molina - **Project Officer for Educational Methods, WOSM**

Manuela Capraro – **Learning and Development Coordinator, WAGGGS**

Host Team

Inga Rusin – **ZHP IC WAGGGS, coordinator of the hosting team**

Rafał Bednarczyk - **ZHP IC WOSM, coordinator of the hosting team**

Annexes

Application Form if it is not possible to complete the online form.

