**ANNEX I**

**LEADERSHIP TRAINING FUND**

**Some useful information about this Fund**

**What the fund seeks to achieve:**

The Leadership Training Fund is an exciting funding opportunity that seeks to increase the quantity, quality and access to opportunities for adult leadership skills development in guiding and scouting associations, mainly through the exchange and development of good practice in Europe.

**What the fund offers:**

The Fund provides funding for leadership training projects, which develop leaders of seventeen years and upwards in Member Organisations/Component Associations and National Scout Organisations/National Scout Associations of The World Association of Girl Guides and Girl Scouts (WAGGGS) and The World Organisation of the Scout Movement (WOSM). This covers the Europe Region WAGGGS, the European Scout Region and part of the Eurasia Scout Region (Armenia, Azerbaijan, Belarus, Georgia, Moldova, Russia and Ukraine) . Successful applications meet The Fund’s eligibility requirements and criteria.

The Fund will not cover the whole cost of a Project, but in the first place the additional costs emerging from the requirement of a joint venture of two (or more) national organizations.

The fund can also finance grants (travel and participation) to joint training events with practical training sessions.

On behalf of the Joint Committee a Fund team with representatives from WAGGGS and WOSM as well as one person from the European Scout Foundation will decide about the single projects eligibility, applications and assessments.

The Joint Committee may review its eligibility requirements at any time.

**What are the criteria of the Fund?**

The Fund considers applications, which match its criteria and eligibility requirements. All successful projects need to meet the following criteria:

* Support leadership and training development through non-formal education for adults from the age of seventeen and upwards
* Support practical scouting/guiding training (with „scouting/guiding“ moments) in partnership between two or more European countries wanting to learn from each other
* Not for events where training is being only discussed, but for events where training is also being done
* Lead to a longer term and positive change that will continue beyond the project
* Lead to results that can be measured and assessed

**Who can meet the eligibility requirements of the Fund?**

To meet the eligibility requirements of the Leadership Training Fund, the applicant/s must:

* Be part of a recognized WAGGGS Member Organization or Component Association, National Scout Organization, National Scout Association or be on a recognized path to membership status (in particular cases also the European Regions WAGGGS and WOSM are entitled on behalf of the above mentioned MOs/CAs/NSOs/NSAs to be eligible for the fund)
* Receive confirmation of the national association for the feasibility and relevance of the application
* Not have debts owing to WAGGGS or WOSM, unless the organization is up-to-date with payments on a formal re-payment plan
* According to the relevant Committee and staff country contacts of WAGGGS or WOSM, have capacity to implement the project applied for (for the Eurasian Scout Region’s NSOs/NSAs: according to the Eurasian Regional Office)

**Which costs will the Fund cover and not cover?**

The Fund Team is willing to consider any relevant costs, which the project application demonstrates are needed specifically for achieving the planned objectives of your project.

**When are applications accepted and reviewed?**

The Fund always welcomes applications. For project planning purposes, you can assume that for small grants (see below), decisions will be communicated within one months. For larger grants, the fund will communicate a decision within two months.

**How are applications accepted?**

Applications are accepted by email and can use the format provided or another format, if sufficient information is provided to enable The Fund to make a judgment on eligibility. The email address for applications is leadership@europak-online.net Applications are accepted in English language. The Fund team knows that English may not be your native language. We assess the quality of the proposal rather than the quality of your language!

**What happens if your project is funded?**

You will be asked to submit a report of your expenses and a short report (possibly with some pictures) sharing what you achieved, any problems you had, any lessons from your experience, and copies of any materials you produced.

**Effective governance of the fund:**

The donor entrusted the fund to WAGGGS and WOSM.

The ESF is only the fund administrator on behalf of WAGGGS and WOSM.

The Joint Committee has the final responsibility for the good governance of the fund.

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Joint Committee - 22 November 2014