



Invitation | The Academy 2015

Porto | Portugal

27 October - 1 November 2015

What is The Academy?

The Academy 2015 is a unique Scout & Guide event designed to provide participants with high-quality training and networking opportunities around the core priorities of WAGGGS and WOSM European Regions.

Who should attend The Academy?

The event is open for everyone holding a position at national level in Member Organisations of WAGGGS and National Scout Organisations and National Scout Associations of WOSM, from members of particular working groups to Chief Commissioners.

Most organisations will probably send participants that hold positions in specific areas of work. Previous Academies show that most participants are active in the field of Governance (as commissioners, development team or board members), in the field of Educational Methods/Education (as trainers or those responsible for programme/education) or in the field of Representation (for instance in communications or advocacy). The Academy 2015 offers a broad range of sessions addressing matters of interest to all these different groups of participants.

What are the topics at The Academy?

During the event, participants will be able to choose from a variety of sessions per day and thus compose their own training plan matching their position and particular needs. A broad range of sessions dealing with different areas of work will be offered simultaneously. And there will be enough sessions on offer to make the event interesting for everyone.

A detailed description of each session, providing goals, objectives and expected outcomes, will be published on the website of The Academy in due course.

In addition to the sessions, the host team will organise various social activities. The participation fee excludes costs for the social activities if a charge is required. There will be a number of low-cost or free options.

How to register for The Academy?

Want to be part of the biggest Scout and Guide event of the year?

Check out information available and register on-line on the Academy's website (academy.europak-online.net) **BEFORE 15 September 2015**. After the application deadline, the list of participants will be sent to International Commissioners for their approval.

The participation fee is **380 EUR** and includes accommodation, meals and tea/coffee breaks, free access to the venue's facilities, as well as session materials for the full event. See the registration page for more information about the 5 DAYS, 4 DAYS, 3 DAYS, 2 DAYS and 1 DAY (no overnight stay) options.

Accommodation of participants will be provided on the following basis: shared



rooms, full board, two coffee breaks (per day), use of conference rooms.

Participants will be accommodated at different venues:

- -Seminário do Vilar – where all the activities will take place.
- Hotels Tuela Porto or Fenix Porto:

Participants will be allocated a room based on this rule:

- Seminário do Vilar: allocation on “first come, first served” basis with shared bedrooms only;
- Hotels to late registrations and single rooms.

Due to very restrictive cancellations policies applied by the different venues, we are inviting all the NSO/NSAs and MOs to make sure that their participants are registered on time.

Follow the Academy!

Follow the Academy on Facebook: [facebook.com/ScoutGuideAcademy](https://www.facebook.com/ScoutGuideAcademy) and on Twitter: @thesgacademy

Travel arrangements

Once participants have been selected and approved, they will receive acceptance letters. **All participants should then make their own travel arrangements and, if necessary, obtain a visa.** If you require an official invitation letter to obtain a visa, please complete all information in the application form. Please be aware that it may take a significant amount of time to obtain a visa, so please apply early enough.

Participants willing to attend the full event will be expected to arrive before 17:00 on Tuesday 27 October and departure is at any time on Sunday 1 November 2015.

Funding to support participation

The Erasmus + application submitted by CNE has been successfully granted. Participants supported by this project will benefit from reduced participation fee, of 150€ and lump sums for their travels. NSOs and MOs partners to the project will be directly advised on the support provided.

The Leadership Training Funds is also supporting financially the event. The NSOs and MOs concerned by this support will be contacted directly to provide them further information on the modalities.

Language

The event will be held in **English**.

Additional information

Any additional information can be found at the **official Academy website** academy.europak-online.net.

If you need any further information, please do not hesitate to contact Marguerite Potard from the European Regional office of WOSM at mpotard@scout.org and for any logistical questions, the hosting team at Internacional@escutismo.pt



**The Academy
2015**

Insurance

The European Scout Region and the Europe Region WAGGGS do not cover the participants for insurance neither during the event nor during the travel to or from the venue. Please note that it is the exclusive responsibility of the National Scout Association / Member Organisation to check and make sure that participants are covered by insurance (illness, accident, repatriation).

Cancellation

If, from one month before the event, participants wish to cancel their participation, the Europe Scout Region will invoice any un-refundable cancellation fees that might apply.