

EUROPE OFFICE WAGGGS

BUREAU EUROPE AMGE

RUE DE L'INDUSTRIE 10

B-1000 BRUSSELS, BELGIUM

TEL + 32 2 893 2420

EMAIL : europe@europe.wagggsworld.org



WOSM - EUROPEAN REGIONAL OFFICE

OMMS – BUREAU REGIONAL EUROPEEN

RUE HENRI-CHRISTINE 5. P.O. Box 327

CH-1211 GENEVA 4, SWITZERLAND

TEL + 41 22 705 11 00 - FAX + 41 22 705 11 09

EMAIL: europe@scout.org

www.europak-online.net

To: Chief Executives, National Directors, Secretaries General, Senior Staff members of National Scout Organisations of WOSM and WAGGGS Member Organisations

From: Catherine Hine, Regional Director, Europe Region WAGGGS
David McKee, Regional Director, World Scout Bureau - European Regional Office

Subject: Meeting for Chief Executives, National Directors, Secretaries General, Senior Staff

9 May 2014

Dear Friends

We are pleased to provide initial information on the next meeting for Chief Executives, National Directors, Secretaries General and Senior Staff. This will be the ninth time that this meeting has been held.

We are delighted to confirm that the meeting will be hosted by The Council of Irish Guiding Associations from 18 to 19 November 2014 at the Carlton Dublin Airport Hotel. Arrivals are anticipated for early morning on 18 November. The programme of the day will begin at lunchtime on 18 with departures anticipated for after lunch on 19 November, following the conclusion of lunch and the morning programme.

As before, the aim of the meeting is to provide an opportunity for senior staff in Associations to come together and share experiences, challenges, best practices and questions. It is not a training event. The target audience is the senior professional leadership of Associations at the level of Chief Executive or equivalent and their immediate deputies.

Two senior staff attending last year's meeting have offered to facilitate this meeting, but it requires the active engagement of all participants.

Please complete the programme section of the registration form to give us an initial indication of your particular interests and to indicate sessions or topics that you would like to offer.

Practical Details

The proposed venue will be <http://www.carltondublinairport.com/>

This hotel is located a short distance from the airport and offers free 24 hour shuttle buses from the airport and easy links to public transport into the centre of Dublin, 20 minutes away.

The participation fee is 180€. Additional night stays in the accommodation will be chargeable at a rate of 80€ Bed and Breakfast for single occupancy (90€ for double occupancy). The participation fee will include buffet lunch on 18 November, 3-course dinner on 18th, lunch on 19th, one night's Bed and Breakfast and transport into Dublin centre for a Celtic night.

The meeting will begin at 12:00pm on Tuesday 18 November 2014, and end at 14:00 on Wednesday 19 November 2014.

World Association of Girl Guides and Girl Scouts
Association Mondiale des Guides et Eclaireuses



World Organization of the Scout Movement
Organisation Mondiale du Mouvement Scout

Please note that participants are responsible for their own international travel. No travel grants are currently available for this event but you may contact your appropriate Regional Office to discuss possibilities.

If you require a visa support letter from CIGA, please ensure that you request this no later than 22 September. To find out if you need a visa to enter Ireland, please confirm with the Irish Embassy in your country (Ireland may sometimes be represented by the Embassy representing European Union countries without a specific representation in your country). This list may also be helpful:
http://www.citizensinformation.ie/en/moving_country/moving_to_ireland/coming_to_live_in_ireland/visa_requirements_for_entering_ireland.html

The meeting will be conducted in English. At past events participants have facilitated support for other languages. The facilitators of the meeting will consider how to organise the meeting to allow for participants to talk in smaller groups.

How to apply

Please complete the attached application form and return it no later than **Monday, 13 October 2014** to Europe Region WAGGGS events@europe.wagggsworld.org. The meeting will go ahead if there are at least 10 participants. Please do not book travel until you have received confirmation that the event will proceed.

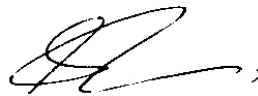
The registration form has space to identify ways that participants can be involved in the programme of the event. Please complete this section carefully as well.

We are looking forward to welcoming you to Dublin and to a productive and reflective time together.

Best wishes,



Regional Director
Europe Region WAGGGS



Regional Director
European Scout Region WOSM