



Invitation Training Commissioners' Networking Meeting

Seminário de Vilar, Oporto - Portugal, 09-11 May 2014



Background

The Training Commissioners' Networking Meeting has become one of the well-known and successful networking opportunities for national leaders in the European Region.

2014 will see the fifth edition of this event, addressing issues of common interest for National Training Commissioners and other people who are directly involved at the national level in supporting the personal development of Adults.

The last TCNM took place in Rome and focused on Innovation in Training. 55 participants from 29 European NSOs attended that meeting.



Aim

The aim of the networking meeting is to offer a motivating and informative opportunity for experts on training within the context of adult resources to share experiences and learn from each other.



Objectives

Focusing on training within the context of adult resources, the objectives of the meeting are to:

- Stimulate participants to reflect on the needs of their organisations
- Support participants to understand new trends and their impact, and explore ways to react to them
- Offer an opportunity for effective networking and partnerships
- Inspire participants on the implementation of innovative methods



Dates

Participants are requested to arrive on Thursday, 8 May 2014. The departures are from Sunday, 11 May 2014 starting at 14:00. A detailed programme will be released before the applications deadline is reached.



Venue

The event will take place at Seminário de Vilar, Oporto – Portugal. The facilities are located near the centre of Oporto, close to the Gardens of Crystal Palace and Casa da Música, with a spectacular view to the Douro river and the Atlantic Ocean. Only a few minutes away, you can find the most important sights and cultural spots, as well as the famous Ribeira and Foz do Douro.

The venue offers good quality accommodation and professional services, single and twin bedrooms, free Wi-Fi connection, and all necessary working conditions in several meeting rooms.

You can find out more about the venue at the centre website: <http://www.seminariodevilar.pt>



Preparations

All the essential information for the preparation of the event will be made available in www.tcnm.scouthub.org

Detailed information on the overall event programme and content will be provided by 22 April.



Programme overview

The programme outline is:

Friday

- Welcome and introduction
- Keynote session
- 2 alternative programme paths

Saturday

- 2 alternative programme paths
- Social programme

Sunday

- Open Space
- Closing

4 alternative programme paths will be offered, of which participants can choose two:

1. Training systems and management of training (Friday)
2. Trainers development (Saturday)
3. Training methods in Scouting (Friday)
4. Training support systems (Saturday)

For the Open Space, participants will have the opportunity to propose and facilitate topics, share their expertise and best practices, within the scope of Training and Adult Resources.



Languages

Participants should be able to communicate well in English and/or French. The meeting will be held in English with possible interpretation into French.



Participants profile

The primary target group is Training Commissioners and other people who are directly involved at the national level in supporting the personal development of Adults. The programme is open to other people working within the scope of adult resources and management of volunteers.



Number of participants

We will accept up to three participants from an association. Priority will be given to have the largest number of different countries represented.



Applications

The application form should be completed online on the event website. It will be available from 17 March 2014 until the 21 April 2014. To confirm the support of the association, the National Office or International Commissioner will be contacted.



Travel arrangements

Once participants have been approved, they will receive all the travel information and a travel form. After that, they should make their own travel arrangements and obtain a visa, if necessary.

If you require an official invitation to obtain a visa, please indicate this clearly on your application form. Please be aware, that it may take up to six weeks to obtain a visa, so please send your visa form with the application form in order to allow sufficient time for that process.



Participation fee

The participation fee is €150 (Euros). The fee covers full programme (including accommodation, meals, social programme, and event materials) from 9 May to 11 May. Dinner and accommodation on 8 May and lunch on 11 May are also included. The fee does not cover any travel costs to the venue.

The standard accommodation is in twin rooms. A supplement of 20€ per night will be charged to participants requesting single room accommodation.

Bank details for paying the participation fee will be provided to participants upon registration.



Insurance

The Region does not provide insurance for participants during the event nor during the travel to or from the venue. Please note that this is the exclusive responsibility of the national association to check and be sure that the participants are covered by insurance.



Planning Team

- Daniel Roethlisberger, MSdS, Switzerland
- Anne Sandbeck, DDS, Denmark
- Rui Francês, CNE, Portugal
- Peter Amesz, Scouting Nederland, Netherlands
- José Figueira, WSB – European Regional Office



Support and additional information

If you need any further information or additional support please contact the European Regional Office, through José Figueira, or on e-mail: jfigueira@scout.org