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Questions & Answers

What the fund seeks to achieve

The Leadership Training Fund is an exciting funding opportunity that seeks to increase the quantity, quality and access to adult leadership skills development in Guiding and Scouting Associations, mainly through the exchange and development of good practice in Europe.

What the Fund offers

It provides funding for leadership training projects, to develop leaders of seventeen years upwards in Member Organisations/Component Associations of The World Association of Girl Guides and Girl Scouts (WAGGGS) and National Scout Organisations/National Scout Associations of The World Organisation of the Scout Movement (WOSM). This covers the Europe Region WAGGGS, the European Scout Region and part of the Eurasia Scout Region (Armenia, Azerbaijan, Belarus, Georgia, Moldova, Russia and Ukraine).

The Fund will not cover the whole cost of a project but the additional costs emerging from the requirement of a joint venture of two (or more) national organizations. The Fund may also finance grants (travel and participation) to joint training events with practical training sessions.

On behalf of the Joint Committee, a Fund Team, with representatives from WAGGGS and WOSM, as well as one person from the European Scout Foundation, will decide the single project's eligibility, applications and assessments.

The Joint Committee may review its eligibility requirements at any time.

What are the criteria of the Fund?

Successful applications will have to meet The Fund's eligibility requirements and criteria listed below:

- Support leadership and training development through non-formal education for adults from the age of seventeen upwards
- Support training in partnership between two or more European countries, in the Regions as listed above, wanting to learn from each other
- Lead to a longer term and positive change, which will continue beyond the project end date
- Lead to results that can be measured and assessed
- Funding cannot be requested for events where training is being discussed but is only for events where training is being carried out.
- Have secured no less than 10% of project budget through funding or in-kind contributions (such as project transport, venues but excluding volunteer time) from a source other than The Fund.

The Fund team would like open, ongoing dialogue with applicants, and is willing to work with applicants meeting the basic eligibility requirements, to develop projects that can meet fund criteria. To the fund, a partnership is co-operation where learning, benefits and contributions occur for both parties.



Who can meet the eligibility requirements of the Fund?

To meet the eligibility requirements of the Leadership Training Fund, the applicant/s must:

- Be part of a recognized WAGGGS Member Organization or Component Association, National Scout Organization, National Scout Association or be on a recognized path to membership status (in particular cases also the European Regions WAGGGS and WOSM are entitled on behalf of the above mentioned MOs/CAs/NSOs/NSAs to be eligible for the fund)
- Receive confirmation of the feasibility and relevance of the application from the National Association
- Not have debts owing to WAGGGS or WOSM, unless the organization is up-to-date with payments on a formal re-payment plan
- According to the relevant Committee and staff country contacts of WAGGGS or WOSM, have capacity to implement the project applied for (for the Eurasian Scout Region's NSOs/NSAs: according to the Eurasian Regional Office).
- Through the project, have a partnership between two or more European countries that are members of Europe/Eurasia Regions in WAGGGS or WOSM as above.

Which costs will the Fund cover and not cover?

The Fund Team is willing to consider any relevant costs, which the project application demonstrates are specifically needed for achieving the planned objectives of your project. Costs which will be looked on favourably as additional costs, include the cost of accommodation and transport

Applicants are expected to budget projects and manage funding to obtain 'value for money' in any items or services purchased for the project.

The Fund will not usually cover the costs of young participants or leaders who are not guides or scouts, unless the objective for including them contributes explicitly to their later development as leaders in guiding and scouting.

The Fund will consider covering costs related to trainers or service providers who provide a service that benefits guides, scouts and leaders. Individual bursaries for formal education (e.g. university or college education) are not considered eligible costs.

The Fund will not consider as eligible costs, the standard operating costs of WAGGGS and WOSM offices and staff. If you would like WAGGGS, WOSM or another source of support to be included in your project, please contact them before making your application and ensure you have budgeted within your project budget for any additional travel or other costs for them to be involved in your activities.

When are applications accepted and reviewed?

The Fund always welcomes applications. For project planning purposes, you can assume that decisions will be communicated within six weeks. Please note applications must be received at least three months before the training start date.

How are applications accepted?

The application form containing the required details, including projected budget information, must be completed and sent via email to leadership@europak-online.net for consideration. Applications must be completed in English. The Fund Team understands and appreciates that English may not be your native language; therefore, it will assess the quality of the proposal rather than the quality of your English.

All applications are assessed by the fund team against the eligibility requirements and criteria of The Fund.



What happens if your project is funded?

You must agree to the criteria of the fund and sign up to the LTF Fund Agreement and its requirements once the application has been approved for funding.

Once your project is complete, you will be asked to submit details of your expenses, with receipts. You will also be asked to submit a report on your project, ideally including pictures to support activities carried out. The purpose of the report is to share what your project has achieved and it should also detail any problems you had, any lessons learnt from the experience, and copies of any materials you produced for the project. This report will take two forms, the first is relating to the practical aspects of the project, problems and lessons learnt etc, this must be sent to the LTF within 2 months of the completion of the project. The second is a statistical report of the impact and achievements through your project and must be sent 6 months after the project is complete. You will find a sample of each report, to illustrate the key components required, within the pack.

Effective governance of the Fund:

The donor entrusted the fund to WAGGGS and WOSM.

The ESF is only the Fund Administrator on behalf of WAGGGS and WOSM.

The Joint Committee has the final responsibility for the Fund's governance.

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