

Leadership Training Fund – Questions and Answers

What the fund seeks to achieve:

The Leadership Training Fund is an exciting new funding opportunity that seeks to increase the quantity, quality and access to opportunities for adult leadership skills development in guiding and scouting associations, through the exchange and development of good practice in Eastern and Western Europe.

What the fund offers:

The Fund provides funding for leadership training projects which develop leaders of seventeen years and upwards in Member Organisations/ Component Associations and National Scout Organisations/ National Scout Associations of The World Association of Girl Guides and Girl Scouts and The World Organisation of the Scout Movement, and involving partners in both Eastern and Western Europe. This covers Europe Region WAGGGS, European Scout Region and part of Eurasia Scout Region. Successful applications meet The Fund's eligibility requirements and criteria.

The Fund will consider projects up to 25,000 Euros per formal partner country (including partner contribution), and above this amount when the application includes multiple MOs/ CAs and NSOs/ NSAs as formal partners. In exceptional circumstances, The Fund team may decide to award larger grants. The Leadership Training Fund is new. As it receives more applications, more examples of projects funded will be available and The Fund may review its eligibility requirements.

What are the criteria of the fund?

The Fund considers applications which match its criteria and eligibility requirements. All successful projects need to meet the following criteria:

- Support leadership development through non-formal education for adults from the age of seventeen and upwards
- Include a partnership between associations in 'East' and 'West' in wider Europe Region (see below)
- Help to solve a problem or issue in the association and/ or their communities
- Lead to a longer term and positive change that will continue beyond the project
- Lead to results that can be measured and assessed
- Have secured no less than 10% of project budget through funding or in-kind contributions (such as project transport, venues, but excluding volunteer time) from a source other than The Fund

The Fund team would like open, ongoing dialogue with applicants, and is willing to work with applicants meeting the basic eligibility requirements, to develop projects that can meet fund criteria.

Who can meet the eligibility requirements of the fund?

To meet the eligibility requirements of the Leadership Training Fund, the applicant/s must:

- Be part of a recognized WAGGGS Member Organization or Component Association, National Scout Organization, National Scout Association or be on a recognized path to membership status
- Receive confirmation of the national association for the feasibility and relevance of the application
- Not have debts owing to WAGGGS or WOSM, unless the organization is up-to-date with payments on a formal re-payment plan
- Through the project have a partnership with an association in what The Fund considers to be 'East' and what The Fund considers to be 'West' (for more details see below)
- According to the relevant Committee and staff country contacts of WAGGGS or WOSM, have capacity to implement the project applied for

Which costs will The Fund cover and not cover?

The Fund team is willing to consider any relevant costs including administration and staffing which the project application demonstrates are needed specifically for achieving the planned objectives of your project. Applicants are expected to budget projects and manage funding to obtain 'value for money' in any items or services purchased for the project.

The Fund will not usually cover the costs of young participants or leaders who are not guides or scouts, unless the objective for including them contributes explicitly to their later development as leaders in guiding and scouting.

The Fund will consider covering costs related to trainers or service providers who provide a service that benefits guides, scouts and leaders. Individual bursaries for formal education (e.g. university or college education) are not considered eligible costs.

The Fund will not consider as eligible costs, the standard operating costs of WAGGGS and WOSM offices and staff. If you would like WAGGGS, WOSM or another source of support to be included in your project, please contact them before making your application and ensure you have budgeted within your project budget for any additional travel or other costs for them to be involved in your activities.

When are applications accepted and reviewed?

The Fund always welcomes applications. The Fund team meets four times per year to review proposals, and will be able to make decisions on smaller grants between meetings. For project planning purposes, you can assume that for small grants (see below), decisions will be communicated within two months. For larger grants, the fund will communicate a decision within four months.

How are applications accepted?

Applications are accepted by email and can use the format provided or another format, if sufficient information is provided to enable The Fund to make a judgment on eligibility. The email address for applications is leadership@europak-online.net. Applications are accepted in English language. The Fund team know that English may not be your native language. We assess the quality of the proposal rather than your language!

How are applications assessed?

Projects with budgets of 5,000 Euros or less are assessed by the fund team following receipt of the basic application format below. The Fund team will make a decision on the basis of information submitted.

For projects with budgets of more than 5,000 Euros, applicants are asked to submit the basic application format. This will be reviewed by the fund team who will come back to you with specific questions via email or skype call, providing the project seems consistent with basic eligibility requirements and criteria.

All applications are assessed by the fund team against the eligibility requirements and criteria of The Fund.

Which countries are considered 'East' and 'West' by the fund?

The donor to The Leadership Training Fund would like to support co-operation between associations in the so-called 'East' and 'West' of the WAGGGS Europe Region and European and Eurasian Scout Regions. For the purposes of The Fund only, the following countries are consistently considered as 'East':

Albania, Armenia, Azerbaijan, Belarus, Bosnia and Herzegovina, Bulgaria, FYROM, Georgia, Kazakhstan, Kyrgyzstan, Moldova, Montenegro, Russian Federation, Serbia, Tajikistan, Ukraine, Uzbekistan. For the purposes of The Fund only, the following countries are consistently considered as 'West': Austria, Belgium, Cyprus, Denmark, Finland, France, Germany, Greece, Iceland, Ireland, Israel, Italy, Liechtenstein, Luxembourg, Malta, Monaco, Netherlands, Norway, Portugal, San Marino, Spain, Sweden, Switzerland, UK.

Other countries in the WAGGGS Europe Region and European and Eurasian Scout Regions that are not specifically mentioned in the above lists may be considered East or West for the purposes of The Fund, dependent on the partnership they enter into with other associations. If MOs or NSOs have questions about whether their associations would be eligible, they are encouraged to contact the offices of WAGGGS Europe or WOSM European Region or The Fund directly on the email provided.

To the fund, a partnership is co-operation where learning, benefits and contributions occur for both parties.

What happens if your project is funded?

Successful applicants to the fund will be asked to sign a simple agreement which outlines your responsibilities and The Fund Team's. If you receive a small grant of less than 5,000 Euros from The Fund, you will be asked to submit a report of your expenses and a short report sharing what you achieved, any problems you had, any lessons from your experience, and copies of any materials you produced.

For larger projects, you will be asked to complete a simple reporting template for financial expenditure and narrative. The Fund may be able to provide guidance to you on this reporting if this is useful or needed.

Effective governance of the fund:

The donor entrusted the fund to ESF, WAGGGS and WOSM. The fund team is appointed by the three parties but operates independently for governance reasons. The team will consult with WAGGGS and/ or WOSM for references and to check capacity to manage the project.

Any mentoring support or guidance offered by The Fund team will respect the project vision of the applicant/s, and seeks only to translate that vision into a clear, realistic and manageable project.

The Fund team will in no circumstances share applications with other potential applicants without prior written consent. The Fund team is entirely volunteer-led and will monitor expenditure on administration of The Fund and ensure that this does not exceed 10% of its total annual costs.

The Fund will monitor the grants it awards to countries, SAGNOs and WOSM/ WAGGGS only, Eastern and Western Europe project managers and WAGGGS and WOSM members. With agreement from its grantees, The Fund will report learning and information about impact, for use by WAGGGS and WOSM and their members.