



rdp Geschäftsstelle • Mühlendamm 3 • 10178 Berlin

„be prepared, be there, be berlin“

16 – 21 August 2013

**14th European Guide Conference
21st European Scout Conference
14th European Guide and Scout Conference**

18 December 2012

- 2nd Information Bulletin -

Dear friends in Guiding and Scouting,

We are delighted to inform you that the registration process for the European Guide and Scout Conferences is now open!

Our conference organisation team has been very busy over the past few months and the big event is rapidly taking shape. In this second information bulletin, you will find a great deal of practical information for you to prepare your delegation's participation.

Website

Our website is now online! Here you will find further information on the conference venue and accommodation.

Please visit us at www.europeanconference.de to stay tuned to all the latest information.

You are also invited to register your delegation here online.

We offer an early-bird rate if you book before the end of February 2013:
Fee paid up to the end of February 2013: EUR 575,00
Fee paid between March and the end of May 2013: EUR 600,00

Registration

The registration process follows two major steps:

(a) Conference Registration (by delegation)

Please register your delegation online at registration.europeanconference.de.



Union of German Girl Guide Associations
German Scout Federation

National Office
Mühlendamm 3
10178 Berlin

Phone: +49 30 2005 45 65
Fax: +49 30 2005 45 66

info@europeanconference.de
www.europeanconference.de



Login credentials have been distributed to the National Headquarters of all NSAs and Member Organisations. A discounted rate is offered to all delegates registered before the end of February 2013.

The person registering the delegation will need the following minimum information from each participant:

- Participant Category (delegate, observer, guest)
- First Name, Surname
- Date of birth
- Home address (including mobile phone number)
- Date of arrival & departure
- Dietary requirements
- Other special requirements (visa, childcare etc.)

(b) Booking of Accommodation

Please note that conference participants and guests are kindly requested to arrange their own accommodation bookings by following the link to the hotel's website. Please quote "European Conference 2013" as reference to obtain the reduced conference rates.

andel's Hotel Berlin
Landsberger Allee 106
10369 Berlin
Germany

Phone: +49 30 453 053 0
Fax: +49 30 453 053 2099

info@andelsberlin.com
www.vi-hotels.com/de/andels-berlin

Price of double room incl. breakfast per night: EUR 104,00

Price of single room incl. breakfast per night: EUR 84,00

In addition, the Generator Hostel is available to cost-conscious conference participants, travelling on a budget. The Generator Hostel is a very short 2-minute walk away from the andel's conference venue. For bookings, follow the link to the Generator's website (www.generatorhostels.com/de/berlin) or by email: groupsberlin@generatorhostels.com.

Please quote „European Conference + 69231“ as reference to obtain the reduced conference rates.



All conference participants and guests are kindly requested to make their own travel arrangements.

Please do not hesitate to contact us at office@europeanconference.de, if you require any support with the registration process. We will also be offering assistance for the visa application, where necessary.

Berlin Airport

Some may find it confusing to book air travel to Berlin, due to a variety of airports being stated in many booking tools. It was originally envisaged that by the time of the European conferences a shiny new airport "Berlin-Brandenburg International (BBI)" would have opened its gates to welcome you. The opening of this new airport was however subsequently delayed until after the conferences (sorry!).

Please use therefore either Berlin-Tegel (TXL) or Berlin-Schönefeld (SFX). We will have representatives on site at both airports before and after the conference to help you with your arrival and departure.

We however encourage as many of you as possible to choose more climate-friendly travel options. Berlin is well connected to the European rail network and also a destination for many long distance coach operators. (-> see also section on "Green Conference").

Opening Ceremony

The grand Opening Ceremony will take place in the afternoon on Friday, 16 August 2013, followed by a dinner. We kindly ask all delegates to arrange for their arrival at the andel's Conference Centre before 15.00 hours on that day wherever possible.

The Opening Ceremony represents the official opening of the EGSC and will be held as a formal reception under the topic of "Guiding & Scouting build Democracy", including a short keynote speech from a senior political representative. The opening event will showcase the importance of Guiding & Scouting as international youth movements towards our key stakeholders in Europe and the general public at large.

For this event, we kindly ask all delegations to bring/donate a national Guide/Scout scarf. The scarf should be decorated to portray how you think guiding and scouting contributes to build democracy in Europe. There are no



limitations to your creativity - you can paint, print, draw, or knit – whatever you like. We only ask that the ornamented scarves are still recognizable as your national scarves. We are already looking forward excitedly to seeing your colourful creations.

International Evening

It has become a very popular tradition at Guide and Scout conferences to enjoy an international evening, where everybody is host and guest at the same time. More than offering an insight to the culture of your own home country, you will also be able to mingle with the bustling crowd and enjoy the presentations from the other countries. You may also have the opportunity to sample traditional food to ;-)

The International Evening will take place on Saturday, 17 August 2013. Each delegation is kindly requested to prepare their country's stand. As customary, we will provide tables and other basic materials. Further details, including the procedure for storing or heating food at andel's hotel or the Generator Hostel will be provided with the next information bulletin in the first quarter of 2013.

We will also host a "European Market" on Sunday, 18 August 2013. More information on this will also be provided from February onwards on our website and with the next mailing.

Green Conference

We took on a challenge! We want to make the next European Guide and Scout Conferences the greenest conferences ever!

To name just a few of the things WE endeavour to do:

- Reduce the amount of paper used before and during the conference
- Offer a conference menu using regional and seasonal supplies and ingredients.
- Environmentally friendly transport choices (public transport etc.)

We also challenge YOU to do your bit:

- Consider climate-friendly travel options (Berlin is easy to reach by train and long distance coach services)
- Avoid plastic dishes, glasses or cutlery during the international evening.



Keeping in Touch with all the Latest Information

The next information bulletin will be released in spring 2013. Until then, we invite you to regularly check out our website www.europeanconference.de.

We have been and will continue to be present with information desks at the IC Forum, The Academy, the CEO Meeting and other major European Guiding and Scouting events. Please feel free to get in touch with us at any time, if you have any questions.

The Guides and Scouts of Germany very much look forward to welcoming you all to Berlin in August next year. Until then, we wish you all a very merry and relaxing festive season and a happy New Year 2013 – great things lie ahead of us!

Yours in Guiding and Scouting,

Gerrit, Katrin, Sandra, Siggie, Andrea and Christiane
Your Conference Organising Team