

EUROPE OFFICE WAGGGS

BUREAU EUROPE AMGE

38 AV. DE LA PORTE DE HAL, BOX 1

B-1060 BRUSSELS, BELGIUM

TEL + 32 2 541 08 80 - FAX + 32 2 541 08 99

EMAIL : europe@europe.waggsworld.org



WOSM - EUROPEAN REGIONAL OFFICE

OMMS – BUREAU REGIONAL EUROPEEN

5 RUE HENRI-CHRISTINE, BOX 327

CH-1211 GENEVA 4, SWITZERLAND

TEL + 41 22 705 11 00 - FAX + 41 22 705 11 09

EMAIL: europe@scout.org

To: International Commissioners in the Europe Region WAGGGS and the European Scout Region (WOSM)

## Call for hosting the International Commissioners' Forum 2012

Dear friends

The European Committees have agreed that there will be an International Commissioners' Forum in 2012 with a number of objectives including:

- To provide an opportunity for sharing experiences between International Commissioners
- To provide a platform to offer induction training to new International Commissioners
- To provide an opportunity to review progress on work on the regional plan
- To stimulate new ideas, tools and services

In order to achieve these and other objectives, we invite Member Organisations and/or National Scout Organisations to make a bid to host this prestigious event. It is desirable that all MOs and NSOs in a country combine to host the event, but bids will be accepted from any MO and/or NSOs.

The event should be held from Friday, 7 December till Sunday, 9 December, with anticipated arrivals on Thursday 6 December, and departures after lunch on the Sunday.

The event is traditionally well supported and has attracted between 100 and 120 participants in recent editions.

The venue should be within easy reach of a major airport – 30 minutes to 1 hour, to allow for maximum time at the event and not travelling.

A range of accommodation, with relevant pricing is desirable – offering single, twin and multiple occupancies.

The venue should be able to offer a wide range of meeting rooms including:

- A large plenary room with audio-visual supported possibilities
- A range of smaller break-out rooms
- Sufficient space to ensure that meals can be taken at one sitting to facilitate mixing of participants
- Adequate space for displays and informal meetings
- And relative privacy for the event not to be distracted by other events happening at the same time

Mindful of recent recommendations made by conferences on the price of regional events, and given the current economic climate, due attention should be paid to the cost factors, including international travel costs to the venue, internal travel costs, accommodation costs, food and refreshment costs.

To facilitate the collection of information, a questionnaire is attached and should be completed. Additional information is encouraged so that you may indicate how the event can reflect the specificities of your country.

World Association of Girl Guides and Girl Scouts  
Association Mondiale des Guides et Eclaireuses



World Organization of the Scout Movement  
Organisation Mondiale du Mouvement Scout

Bids should be sent to David McKee ([dmckee@scout.org](mailto:dmckee@scout.org)) with a copy to Penelope Cooper ([penelope@europe.wagggsworld.org](mailto:penelope@europe.wagggsworld.org)) on or before 5 March 2012 to enable a compilation to be shared by the European Committees and so that a decision can be made at the next Joint Committee meeting on 25 March 2012. The successful bid will be advised on 25 March 2012.

We look forward to receiving bids so that this important event can be held at the end of this year.

Yours sincerely



David McKee  
Regional Director, WOSM



Penelope Cooper  
Regional Director, WAGGGS