

EUROPE OFFICE WAGGGS

BUREAU EUROPE AMGE

38 AV. DE LA PORTE DE HAL, BOX 1

B-1060 BRUSSELS, BELGIUM

TEL + 32 2 541 08 80 - FAX + 32 2 541 08 99

EMAIL : europe@europe.waggsworld.org



EUROPE

WOSM - EUROPEAN REGIONAL OFFICE

OMMS – BUREAU REGIONAL EUROPEEN

5 RUE HENRI-CHRISTINE, BOX 327

CH-1211 GENEVA 4, SWITZERLAND

TEL + 41 22 705 11 00 - FAX + 41 22 705 11 09

EMAIL: europe@scout.org

[www.europak-online.net](http://www.europak-online.net)

To: Chief Executives, National Directors, Secretaries General  
of National Scout Organisations and WAGGGS Member Organisations

From: Penelope Cooper, Regional Director, Europe Region WAGGGS  
David McKee, Regional Director, World Scout Bureau - European Regional Office

Subject: Meeting for Chief Executives, National Directors, Secretaries General

August 2011

Dear Friends

We are pleased to attach information on the next meeting for Chief Executives, National Directors, Secretaries General or equivalent positions. This will be the sixth time that this meeting has been held.

As proposed at the last meeting, we will be hosted by The Scout Association of the United Kingdom from 16 to 17 November 2011 at Gilwell Park, London.

As before, the aim of the meeting is to provide an opportunity for senior staff in Associations to come together and share experiences, challenges, best practices and questions. It is not a training event. The target audience is the senior professional leadership of Associations at the level of Chief Executive or equivalent and their immediate deputies.

David and Penelope will facilitate this meeting, but it requires the active engagement of all participants.

At the previous meeting some suggestions for the programme were:

- data and knowledge retention and transfer
- youth involvement and mentoring

Please complete the programme form to give us an idea of your particular interests and to indicate sessions or topics that you would like to offer.

### Practical Details

The venue is Gilwell Park, Chingford, London. A short factsheet on how to arrive to Chingford is attached – in English. Please make your travel arrangements accordingly. Pick-ups can be arranged from Chingford Station. A contact telephone number will be provided in due course. A taxi service also operates at Chingford Station.

The participation fee is EUR 180 and this covers accommodation (1 night), lunches, dinner and refreshment during the meeting. This should be paid in cash at the meeting. Additional nights accommodation is EUR 75 per night.

The meeting will begin at 10.30 am on Wednesday, 16 November 2011, and end at 14.00 pm on Thursday, 17 November 2010.

Please note that no travel grants are directly available for this event but you may contact your appropriate

World Association of Girl Guides and Girl Scouts  
Association Mondiale des Guides et Eclaireuses



World Organization of the Scout Movement  
Organisation Mondiale du Mouvement Scout

Regional Office to discuss other possibilities.

If you require a visa, please provide all the necessary information on the booking form. On completion of the registration form, our hosts will issue a letter of invitation.

The meeting will be conducted in English. On past events participants have facilitated support for other languages.

### How to apply

Please complete the attached application form and return it no later than Monday, 17 October 2011 to the WOSM – European Regional Office. The meeting will go ahead if there are at least 10 participants. Please do not book travel until you have received confirmation that the event will proceed.

The registration form has space to identify ways that participants can be involved in the programme of the event. Please complete this section carefully as well.

We are looking forward to welcoming you to Gilwell Park and to a productive and reflective time together.

Best wishes.



Regional Director – Europe Region WAGGGS



Regional Director – WOSM European Region